



COMPANY PARKING AGREEMENT

Today's Date ____/____/____

Starting Date ____/____/____

Cancellation Date ____/____/____

Company Name _____

Business Phone # _____

Address _____

Fax # _____

City/State/Zip _____

Home Phone # _____

E-Mail Address _____

Send Bill To: (Circle one) Business Address E-Mail Address

Company's authorized account manager shall be: _____

Number of Parkers on company account upon start date: _____

Card #	Hang Tag #	Parker Name	Vehicle Make/Model	License Plate #
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

If you prefer, a spreadsheet with the above information can be attached to the back of this agreement. Company Parking Agreement page 2 still needs to be signed and included.

Please turn over agreement, read all terms and conditions, sign and date where indicated.

**Park Casper
Company Parking Agreement**

Length of Contract

- This agreement is on a month-to-month basis and can be terminated at any time by Park Casper and/or Republic Parking.

Allotted Spaces

- This agreement is a license only to use parking spaces listed on the company account for one space per parker and the company is responsible for all activity on said account.

Payment

- All payments are due in the Park Casper Office, by the 1st of the month. Parking is considered late after the 5th.

Non-Payment

- If payment is not received by the due date, our system will automatically deactivate automated parking access for all parkers on the invoice. The daily rate will be charged until full monthly payment is received. A \$10 late fee parker will be assessed.
- Past due accounts using hang-tags/ stickers are assessed a \$15 late fee, and the hang-tag/sticker is invalidated. Parkers with invalid tags are required to pay the daily rate.
- If this account is assigned to our collection agency for recovery, your company will be responsible for all fees, including court costs and attorney fees.

Cancellation/Account Changes

- In order to cancel your company parking account for the following month, WRITTEN notice must be given to the Parking Management Office, on company letter head with thirty days notice. Individual changes to the company account must be given in WRITING by the twentieth (20) of the previous month. Cancellation of multiple parkers on company accounts must be submitted in writing with 30 days notice. Partial month cancellation is not allowed.
- Any change of the individuals on your company account, card transfers, vehicle information, or additions to the account must be submitted in WRITING or emailed to the parking management office.

Refunds

- Refunds will not be given for partial month parking.

Loss/theft

- This agreement is a license only to use one vehicle parking space per car. Acceptance of this agreement constitutes an agreement that the owners and operators of this parking garage shall not be responsible for loss or damage to the vehicle, its accessories or contents resulting from theft, vandalism, fire or any other cause. No employee of the owner or operator can change this agreement.

Unauthorized Parking

- Parking in unauthorized reserved spaces will result in your vehicle being towed from the facility at Parker's expense.
- Parking in a handicap space without a permit will result in a police ticket.
- Vehicles parked and not moved for more than seven consecutive days and night, without Manager's prior approval may be ticketed or towed from the facility at the owner's expense.

Price Increase

- Thirty-day written notice will be given for any price increase.

Fines

Use of your parking card or hang tag for other than its' intended purpose may result in immediate termination of the agreement and/or fine.

- Under no circumstances shall the access card be used to let someone other than the Parker on this contract into the parking facility. This will result in a \$25.00 fine.
- Under no circumstances shall the access card be used to let someone other than the Parker on this contract out of the parking facility. This will result in a \$25.00 fine.

By signing below, you agree to all conditions outlined on the front and back pages of this agreement.

Company's Authorized Representative Signature: _____

Date: _____ / _____ / _____